



RUSTY WOOD TRADING COMPANY

34239 HARTMAN AVENUE, MISSION, BC V2V6B2
Phone: 604-302-6176 www.rustywood.ca

a division of 0096709 B.C. LTD
Email: rusty@rustywood.ca

Importing into Canada

This is a brief plain English explanation of the process required for importing Firearms, parts of Firearms, Ammunition, and Ammunition Components into Canada.

Note: RWTC = Rusty Wood Trading Co. a federally licensed Canadian firearms dealer, importer & verifier
OWH = Old West Hardware a federally licensed US firearms dealer and exporter

The United States Department of State – Directorate of Defense Trade Controls (DDTC) regulates & administers the United States Munitions List according to International Traffic In Arms Regulations (ITAR), a multilateral international treaty. This list identifies all items available in the US that may be used in part or wholly as Defense Items. Items found in this list range from .22 rim fire ammunition to chemicals used in the production of explosives and rocket fuel, as well as any known firearm or modern cartridge replica.

Ammunition components as well as major Firearms components including frames, barrels, actions, slides, military type rifle scopes, etc are items controlled by ITAR and require an export license. ITAR make the rules as to what can leave the US and what country it can go to. These rules are constantly changing or being amended depending on current world affairs.

An export license can only be obtained by a US Citizen that is registered as the authorized official for an exporter that is registered with the DDTC and possesses a US Federal Firearms License (FFL).

STEP 1: Canadian Dealer (RWTC) completes and submits an application with supporting documentation for an International Import Certificate (IIC). Once the IIC is issued by the Department of External Affairs in Ottawa it is valid for one year. The IIC is normally issued within two weeks of the application date but delays can be incurred for various reasons. One example being a new product never imported into Canada prior to this application.

STEP 2: Once the IIC is issued to the importer (RWTC) it is sent along with a detailed and specific purchase order to the US FFL dealer (OWH). The PO has the same information as the IIC application, but also indicates the end user and purpose of use of the items to be exported from US.

STEP 3: The US FFL dealer (OWH) will then complete an application for the US State Department Export License. This application requires a non-refundable fee of \$275 to be paid for the analysis of the application, whether the application is approved or denied. If approved an Export License will be issued and the license number is registered in the U.S. government's computers. A hard copy is filed with the U.S Customs by the exporter (OWH). The approval process varies with each circumstance but generally takes two weeks. The fees for the export license and FFL dealer's time are then billed to the end user.

STEP 4: FIREARMS, RECEIVERS & BARRELED ACTION ONLY

The firearm being imported must be registered with the Canadian Firearms Center (CFC) as a newly imported firearm by the importer (RWTC). This process requires having the firearm verified by a Federally Licensed verifier (RWTC) to assign the Firearms Reference Table (FRT) number confirming the make, model and special features of the firearm. At the same time a unique Firearms Identification Number (FIN) number is given to the firearm and a Certificate of Registration number is issued by the CFC.

STEP 5: The exporter (OWH) and importer (RWTC) arrange a time to meet at the border to broker the items between the USA and Canada customs. This involves meeting in the US Customs Commercial export office and at the actual time of export another document containing an authorization number is presented to U.S. Customs who verify the authenticity of the export and stamp the exporter's and importer's paperwork. All goods are subject to U.S. Customs inspection at time of export. Once approved and stamped the export can be completed.

STEP 6: At this time the importer (RWTC) then proceeds to the Canadian Customs Commercial Import office and completes a FORM B3 and submits this form along with all supporting documents to Canada Customs for review. This process generally takes between 1 and 2 hours but can take longer based on border traffic and security status levels. Once reviewed and approved all import duties and taxes are paid in full immediately.

STEP 7: The items are now legally imported into Canada and may be shipped to the end user once all fees are paid to the importer (RWTC). Note: For firearms the dealer (RWTC) then contacts the CFC and transfers the registration over to the end user. This process can take between one and 7 days subject to CFC requirements.

STEP 8: The importer (RWTC) generates an invoice to include all import duties, taxes, license fees, shipping & brokerage fees for the end user. Payment can be made by EMT, Money Order, PAYPAL or company check.

STEP 9: Once payment is received and cleared the item is boxed up for shipment according to Canadian Laws for transport of that specific item and sent generally by Canada Post Expedited Parcel with adult signature required.

NOTES: The cost of importing a single item is high. However if several items are imported at the same time then the fees can be split between items. Also the time to apply for permits and the time to meet at the border and do the actual export / import will be split over several items the cost per item is drastically reduced. RWTC & OWH make every attempt to combine several customers' orders together whenever possible and pass the savings onto each customer. This however can create delays while we collect several orders to process under one permit application process.

So what information does RWTC need to transfer a firearm to the end user ?

- NAME – Full name no initials
 - ADDRESS – place where registered firearms will be stored (most of the time this is applicants residence) Need full address with street direction if applicable and postal code
 - PHONE # - This is the phone number the applicant has registered with the CFC, if not the same as on file it will delay transfer until applicant corrects phone # with CFC
 - Canadian Possession & Acquisition License (PAL) # - 8 digit number followed by .000X
The .000X is simply the renewal times this license has been issued
 - PAL Expiry date – usually indicated by YYYY/MM/DD on PAL license
 - FOR RESTRICTED FIREARMS ONLY I also need this information;
 - 1) Member of what Gun Club – Full legal name of gun club. This club **MUST** be on the cross reference file for approved CFC gun clubs in Canada. “Bubba’s back 40” does not fulfill this requirement
 - 2) REASON FOR OWNERSHIP
 - a) Target Practice – then I need the above club name and is by far the most common reason given and accepted by CFC
- or
- b) COLLECTOR - this puts the applicant in another category and subject to short notice inspection by RCMP of firearms in inventory and special storage restriction.